

PASCACK VALLEY HIGH SCHOOL

Student Handbook Addendum 2020-2021

Procedures for Students During the Covid-19 Pandemic

PROCEDURES

ARRIVAL / DISMISSAL

Arrival

It is crucial during this time of the COVID-19 health emergency that students adhere to proper arrival and dismissal procedures. Students are expected to arrive to school through these designated entrances:

- Grade 9 – Main lobby entrance
- Grade 10 – Cafeteria entrance (front left of school building)
- Grade 11 – Music wing entrance (side of school building)
- Grade 12 – Concession Stand / New Gym entrance (side of school building)

The first class of the school day begins between 8:00-8:15 am. To maintain proper social distancing and reduce crowding, students arriving to school prior to 7:55 are expected to report to one of two waiting areas:

- Grade 9 and 10 – Auditorium
- Grade 11 and 12 – Old Gym

Dismissal

Students are expected to wear face coverings and adhere to social distancing while exiting the building. Dismissal from the last class of the day will be at 12:15 pm. Students are expected to report remotely to their afternoon classes as scheduled.

ATTENDANCE

The Board of Education recognizes and accepts its responsibility to provide a thorough and efficient education for every student within the district in keeping with the prevailing laws of the state as outlined by the current NJ Department of Education guidance for school operations for the 2020-2021 school year. The Board can only fulfill its responsibility to students when they are present for all regularly scheduled class activities. ***Therefore, it is essential that every parent/guardian and student accept responsibility for the student's attendance to school as scheduled, whether it be in the school building, hybrid instruction, or a fully remote setting. Students are expected to follow teachers' requirements for logging their attendance during remote instruction.***

Parent Role

Parents are required to complete a daily health screening form in Genesis prior to the start of the school day. The health screening must be completed in order for students to attend classes.

To report a student absent for the day, log into your Genesis parent portal and click on the Attendance Tab to “Notify Attendance Officer” and fill out the required information.

Truancy

Absence from school without parental knowledge and consent (truancy) is considered an illegal absence. While students are responsible for making up the work missed, no credit will be given. Students who are absent without parental knowledge or consent will be assigned a “cut”. ***Consequences for truancy remains consistent with the district's regular policy (as outlined in the Student Handbook) and will be enforced during the 2020-2021 school year.***

TARDINESS

Promptness is a responsibility of both the student and the parent/guardian. ***Now, more than ever, students are expected to arrive to school on time.*** Timely arrival to school preserves the contact time students have with their teachers and reduces classroom disruptions. It also reduces the need for students to check-in at the main office and obtain a late pass.

BUS TRANSPORTATION

Students must wear a face covering while riding the bus to or from school. Students are also expected to follow the health and safety protocols imposed by the transportation company. Disruptive students, or those not complying with health and safety protocols, may be returned to school and may forfeit their right to ride the bus.

CLASS EXPECTATIONS

1:1 Remote Learning/Video Conferencing-

Remote instruction on virtual learning days may include the use of video/audio conferencing. While students have signed the district Acceptable Use Policy, detailing the appropriate use/behavior while working with technology, it is important to share information regarding expectations for students during virtual learning days. During online virtual settings, students may be visible/audible to other participants (students and school staff) in the conference session using available technology. Expectations during virtual learning environments for students can be found at “**Basic Etiquette for Online Video Learning**”.

Further, the content/videos that will be used in virtual learning experiences shall not be copied, altered, or redistributed by anyone. It is our expectation that students will follow this rule in order to ensure a successful and productive learning experience. Participants can/will be removed from a session if deemed necessary, and appropriate disciplinary action may be taken.

Basic Etiquette for Online Video Learning

- All students are required to show up at the scheduled time
- Find a quiet place with the least distractions (siblings, pets, parents, television)
- Be mindful of what is visible in the background.
- Be respectful when speaking and writing
- Dress appropriately - remember your classmates and teachers can see you
- Stay on mute until you would like to contribute, need to speak or ask a question
- Do not share screenshots of video conferencing where student or teacher images are displayed
- Chat should only be used to discuss or ask questions pertaining to the lesson
- Do not copy, alter, or redistribute conferencing videos

DRESS CODE FOR REMOTE INSTRUCTION

Students are expected to dress modestly and appropriately when appearing “on camera” during remote instruction. At no time should clothing depict drugs, alcohol, tobacco, lewdness. Any symbols used to promote hatred, violence, discrimination, or gang affiliation are prohibited.

FACE COVERINGS

Students are required to wear a face covering that covers the nose and mouth, and fits snugly around the face, at all times during the school day and upon arrival and dismissal from school; this rule must be obeyed. Failure to adhere to the face covering requirement will result in removal from the school building and a parent/guardian will be contacted to pick up the student. Cloth face coverings should be washed daily.

GUIDANCE INFORMATION

To the greatest extent possible, guidance appointments will be held virtually. Students should contact their guidance counselor to arrange an appointment in advance.

HEALTH INFORMATION

The seriousness of the COVID-19 pandemic requires the district to enforce strict health guidelines.

The district will promote the health and safety of students while in the school building:

- Proper face coverings are required to be covering mouth and nose at all times.
- Social distancing shall be maintained in all areas of the building.
- Frequent hand-washing will be encouraged.
- Larger group gatherings will be limited.

Additionally, it is the parents’/ guardians’ responsibility to ensure that a student is healthy before sending him or her to the school building. If a student has traveled outside of the state or internationally within the past 10 days, he or she must remain home for 10 days following travel.

Students experiencing any of the following symptoms should NOT attend in-person school:

- Fever greater than 100.3 degrees F
- Coughing or congestion
- Shortness of breath or difficulty breathing
- Sneezing or runny nose
- Headache
- Fatigue
- New loss of taste or smell
- Sore Throat

- Nausea, vomiting or diarrhea

Students who meet any of the below criteria should NOT attend in-person school:

- Has taken any fever reducing medications in the past 24 hours.
- Has been in close contact within the past 14 days with anyone who has been diagnosed with COVID-19.
- Has you traveled out of NJ within the past 14 days.
- Has been asked to self-isolate or quarantine by a medical professional or public health official within the last 14 days

If a student in school is experiencing any of the above symptoms, they are to alert the classroom teacher and report directly to the nurse's office. If a student is to be sent home, the nurse will contact the parent or guardian who will arrange for the necessary transportation. ***A student may not transport another student. Students who are ill may not drive themselves home.***

A student may return to the school building if one of the following is met after having been sent home or called out for Covid-19 symptoms:

- They provide a doctor's note stating they may return to school AND have an alternative diagnosis for symptoms.
- They have a doctor's note stating that they have documentation of a negative COVID-19 test for active infection.
- They remain out of school for 10 days from the onset of symptoms AND are fever free and symptom free for the last 72 hours of that 10-day period without the use of fever/symptom reducing medications.

LOCKERS

Locker use is not permitted during the COVID-19 health emergency.

LUNCH INFORMATION

Lunch will be available on a "grab and go" basis and may not be consumed on campus during the COVID-19 health emergency.

Students wishing to buy lunch must pre-order via <https://main.takeouttech.com/Store?cid=300&locid=3299>.

VISITORS

Visitors are limited to essential workers and emergencies only. All visitors must complete a health screening prior to entering the school building. Visitors who may be ill are not permitted in school.

WELLNESS

The Wellness Center will continue to support the mental health and wellbeing of students. To the greatest extent possible, wellness visits will be held virtually. Students should contact Mrs. Rossig, crossig@Pascack.org or Dr. Myers, smyers@pascack.org to schedule an appointment in advance.